



Bastrop County Local Emergency Planning Committee Meeting Minutes Thursday, June 13, 2024

Bastrop County



Local Emergency
Planning Committee

The Meeting Notice / Agenda was posted on the website and on the front door at the Mike Fisher Building. This meeting was conducted in person in the Central Management Suite (Room 101) at the Bastrop County Office of Emergency Management Mike Fisher Building, 1501 Business Park Drive, Bastrop, Texas 78602 and virtually via Webex.

Members Present:

Honorable Gregory Klaus (Bastrop County Judge)
Chairperson Chief Josh Gill (Bastrop County Emergency Services District #2)
Vice Chairperson James K. Altgelt (Bastrop County Office of Emergency Management)
Ms. Lyndsey Schroeder (Bastrop County Judge's Office)
Ms. Deena Thomas (Bastrop County Office of Emergency Management)
Mr. Robert "Bobby" Stephens – Flint Hills Resources
Chief Chris Stone (Bastrop Fire Department)
Mr. Trey Franklin (CG Environmental)

Members Not Present:

Secretary-Treasurer Hillary Long (Bastrop County Office of Emergency Management)
Chief Andres Rosales (Bastrop Fire Department)
Chief Brandon Bancroft (Bastrop County Emergency Services District #1)
Dr. Pompeyo Chavez (Bastrop County Health Authority)
Mr. Steven Long (Bastrop County Information Technology)
Ms. Stevey Sugars (Bastrop County Sheriff's Department)
Mr. Eduardo Guerrero (Bastrop County Development Services Department)
Ms. Diana Schulze (Texas Department of Transportation) (Virtual Attendance)
Chief Josh Lucas (Heart of Pines Volunteer Fire Department)
Ms. Donna Nichols (Bastrop County Public Health Department)
Mr. Ted Coleman (Bastrop Independent School District)

Visitors Present:

Mr. Randy Grimes (Flint Hills Resources)
City Manager Robert Tamble (City of Smithville) (Voted as a member later in meeting)
Chief Chris Noble (Elgin Police Department) (Voted as a member later in meeting)
Chief Scott Bunch (Bastrop Independent School District Police Department) (Voted as a member later in meeting)
Assistant Chief Mark Wobus (North Bastrop County Fire Rescue)

A. Call to order.

The June 13, 2024, scheduled meeting of the Bastrop County Local Emergency Planning Committee (LEPC) was called to order at 10:08 A.M. by LEPC Chairperson Chief Josh Gill. Chief Gill conducted a roll call and determined that a quorum was in attendance.



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B. Review and approval of the minutes from the February 15, 2024, meeting.

LEPC Vice-Chairperson James K. Altgelt reported to the Committee that the minutes for the February 15, 2024, were not ready due to technical difficulties. The Honorable Judge Gregory Klaus made a motion to table the approval of these minutes and Mr. Altgelt seconded the motion. The motion passed unanimously and the approval of the minutes from the February 15, 2024, was tabled until the August 15, 2024, meeting.

C. Citizens' comments.

There were no citizens comments during this meeting.

D. Receive updates and discuss upcoming activities / projects for the following Standing Committees:

1) Right-to-Know Committee

Right-to-Know Committee Chairperson Long was not present at the meeting and did not have an update for the LEPC.

2) Public Education and Information Committee:

Public Education and Information Committee Chairperson Lyndsey Schroeder reported that the LEPC website continues to be updated. At this time, the website is being reconfigured and the minutes will be uploaded once the website is operational, and the minutes are subsequently approved.

3) Hazardous Materials Facilities Liaison Committee:

Hazardous Material Facilities Liaison Committee Chairperson Chief Joshua Lucas was not present at the meeting and did not have an update for the LEPC.

4) Emergency Response and Resource Committee:

Emergency Response and Resource Committee Chairperson Chief Chris Stone did not have an update for the LEPC.



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E. Discuss and take action regarding LEPC vacancies.

After a brief discussion, Chief Scott Bunch, Chief Chris Noble, and City Manager Robert Tamble were asked if they would be willing to serve on the LEPC and they all accepted the invitation. Chief Gill made the motion to appoint Chief Bunch, Chief Noble, and City Manager Tamble to the LEPC and the motion was seconded by Mr. Altgelt. The motion passed unanimously.

F. Receive an overview from CG Environmental regarding the services that they provide.

This agenda item was moved to the end of the meeting for logistical reasons.

After all other LEPC business was discussed, Mr. Trey Franklin of CG Environmental provided a presentation regarding how to "Open Roadways Faster" when dealing with hazardous materials. A copy of the presentation is on file with the LEPC.

G. Discuss and take possible action regarding the Texas Commission on Environmental Equality (TCEQ) LEPC Grant that will be offered later in the year.

A discussion took place and all participants agreed pursuing the grant offered to LEPCs from the TCEQ was a desire. Mr. Altgelt will provide additional information when the TCEQ publishes Notice of Funding Opportunity for this grant and what the parameters will be for the grant. In addition to specialized training provided for firefighters at annual the Hotzone HazMat Conference, Mr. Eduardo Guerrero suggested pursuing funding that would facilitate the collection and disposal of abandoned tires that are dumped throughout the county.

H. Discuss the possibility of joining a regional LEPC.

Mr. Altgelt discussed the possibility / consideration of a Capital Area Council of Governments (CAPCOG) Regional LEPC being formed. The premises for this concept is that as a Region, we would plan, train, and respond to hazardous materials incidents and therefore enhance our regional collaboration and maximize our resources. No formal action was taken regarding this item.



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I. Discuss potential training opportunities and / or requests for future LEPC Meetings.

After discussion, members of the LEPC would like to continue the discussions regarding the concept of a CAPCOG Regional LEPC; discussion for a future hazardous materials exercise (tabletop or functional exercise); and bringing Incident Command System All-Hazards Position Specific training.


H. Adjournment.

Judge Klaus made a motion to adjourn which was seconded by Mr. Altgelt. The motion passed unanimously, and the meeting ended at 11:28 A.M.

The Bastrop County Local Emergency Planning Committee Meeting Minutes for the June 13, 2024, meeting was approved on the 15th Day of August 2024.



 James K. Altgelt
 Vice Chairperson
 for
 Hillary Long
 Secretary-Treasurer
 Bastrop County LEPC



 Chief Josh Gill
 Chairperson
 Bastrop County LEPC